

For foreigners living in Japan



Reach your career goal

Job Hunting Skills

Improvement Course

I can't speak Japanese well, so I can't communicate with Japanese people.

*What are "business manners"?
What is "ho-ren-so"?*

*Work contracts, employment insurance, pension plan,
and the Worker Dispatching Law... it's all confusing..*

*I want to be able to use the computer
to create sentences and tables.*

Why not take a course
to improve your job
hunting skills?



● Who Can Attend

People who have been requested to do so by the Public Employment Security Office and people for whom the following articles apply:

- ① Foreigners with Japanese resident status (including those with Japanese citizenship)
- ② People who can take classes in Japanese (ability to read and write katakana/hiragana, have some level of daily conversation.)

● Application Process

Apply to local Hello Work office

- ① Register for job hunting & have consultation
- ② Apply for "Skills Improvement Course"

Get course guidance from training facility

- ① Receive orientation & course contents.
- ② Take the interview selection.

Participation
in the course
is decided

● Course Outline

Course Contents	Business manners&customs, sales and customer service, computer skills (Word, Excel),
Classes Begin	July, November, March
Course Period	4 months
Capacity	15 people per class
Course Fee	Free (additional textbook fee)
Course Dates	18~19 days/month, 6 hours/day
Holidays	Saturdays, Sundays, and National Holidays (classes may be held for certain reasons)
Other	If there are too few applicants by the deadline, the course will be cancelled.

● Latest Activity and Implementation schedule

Fiscal Year	Month	Training Facility	Location
2024	July	PC College Stac Main Campus	Ikeda-cho Omihachimansi
	Nov.	Career College ITOGEN	Minakuchi Koka City
2025			
	July	Career College ITOGEN	Minakuchi, Koka City

● Students' Voices

Thanks to you I am rising to new challenges! I will do my best to repay you for the support I received.

Female (Brazil)

The four months of training is fun, I became more and more able to understand Japanese language, culture, and lifestyle.

Female (China)

- ★ Please contact us at the office below with any questions. (We are also on Facebook)
- ★ It is possible to observe training. (However, please contact us in advance)

● Tech College Maibara (Shiga Prefectural Technical College Maibara Campus)

〒521-0091 logi, Maibara 411-1 ☎0749-52-5300

Coordinator for Vocational Training for Foreign Residents

Homepage <https://www.pref.shiga.lg.jp/kougi/>

Facebook <https://www.facebook.com/kogisen.maibara>



● Shiga Prefecture Department of Commerce, Industry, Tourism & Labor

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